

# st elizabeth hospice

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|---------------------------|---------------------------|
| <b>Volunteer role:</b>    | Retail Cleaning Assistant |
| <b>Location:</b>          | Shop location / Warehouse |
| <b>Staff member link:</b> | Shop or Warehouse Manager |

## Role summary:

To carrying out cleaning duties in one of our retail centres.

## What you will be doing:

Key activities include but are not limited to the following:

- To carry out cleaning duties including but not limited to, damp dusting, vacuuming and mopping.
- Clean toilets and kitchen area.
- To restock soap, handtowels and toilet rolls

## What we ask of our volunteers:

- To uphold our hospice values:
  - One team, one community
  - Learning never ends
  - Compassion takes courage
  - Every moment matters
- Take part in training so you feel confident and supported in your role
- Respect confidentiality for patients, staff and fellow volunteers at all times
- Be friendly and team focused so everyone feels welcome and supported
- Stay committed and reliable to help the team run smoothly
- DBS checks for some roles to ensure safety and suitability

## The benefits to you:

- Be part of a forward-thinking charity and make a real impact
- Feel proud of making a difference in your community
- Give back locally and support people who need it most
- Build new skills and grow your confidence.
- Meet new people and join a supportive team
- Training provided so you feel comfortable and ready for your role

## Your skills and attributes:

- You will have previous cleaning experience with an attention to detail and high standards.
- A knowledge of Health and safety policy and legislation and an awareness of COSHH is desirable but training will be given.
- A cooperative and friendly attitude with a flexible and positive work ethic.
- To be able to work as part of a team as well as on their own and be comfortable communicating with others including staff, patients and relatives.
- You will be safety conscious and observant, aware of potential hazards.