

st elizabeth hospice

Volunteer role:	Vehicle Maintenance volunteer
Location:	Hospice
Staff member link:	Facilities Manager

Role summary:

To maintain the regular upkeep of the Hospice vehicles.

What you will be doing:

Key activities include but are not limited to the following:

Vehicle Checks – to check the following:

- Fluids
- Lights
- Tyres - both front and rear
- Oil Check
- Mileage
- Windscreen & Wipers condition
- Fuel Level
- Wash outside and interior (as and when needed not every week)
- Report any issues to Logistics Team
- To ensure the vehicle folders are kept up to date

What we ask of our volunteers:

- To uphold our hospice values:
 - One team, one community
 - Learning never ends
 - Compassion takes courage
 - Every moment matters
- Take part in training so you feel confident and supported in your role
- Respect confidentiality for patients, staff and fellow volunteers at all times
- Be friendly and team focused so everyone feels welcome and supported
- Stay committed and reliable to help the team run smoothly
- DBS checks for some roles to ensure safety and suitability

The benefits to you:

- Be part of a forward-thinking charity and make a real impact
- Feel proud of making a difference in your community
- Give back locally and support people who need it most
- Build new skills and grow your confidence.
- Meet new people and join a supportive team
- Training provided so you feel comfortable and ready for your role

Your skills and attributes:

- You will be a proactive person who has basic vehicle knowledge.
- You will be able to take direction from the team and able to work independently reporting back as necessary.