

Role: Vehicle Maintenance volunteer

Location: Hospice

Line manager: Facilities Manager



Volunteers are asked to follow the hospice aims and values

- One Team, One Community
- Learning Never Ends
- Compassion Takes Courage
- Every Moment Matters

Role summary

To maintain the regular up keep of the Hospice vehicles.

What you will be doing:

Key activities include but are not limited to the following:

Vehicle Checks – to check the following:

- Fluids
- Lights
- Tyres - both front and rear
- Oil Check
- Mileage
- Windscreen & Wipers condition
- Fuel Level
- Wash outside and interior (as and when needed not every week)
- Report any issues to Logistics Team
- To ensure the vehicle folders are kept up to date

What we ask of our volunteers:

- To participate in the hospice education programme and attend training courses as required
- To respect at all times the confidentiality of information covering patients, staff and volunteers
- To be friendly and approachable and work as part of a team
- To be committed and reliable
- Some roles require a DBS check

The benefits to you:

- Experience working with a forward-thinking charity
- A sense of satisfaction and pride for helping to make a valuable difference
- Giving back to society and supporting local people
- Assist in developing skills and knowledge
- Meet new people
- Basic training will be provided and any additional role specific as necessary.

Your skills and attributes:

- You will be a proactive person who has basic vehicle knowledge.
- You will be able to take direction from the team and able to work independently reporting back as necessary.