



## Fundraiser Terms & Conditions

We are delighted that you have chosen to support St Elizabeth Hospice. Please read and agree to the following Terms and Conditions when organising any fundraising activities, events or initiatives in aid of St Elizabeth Hospice.

### 1. Fundraising Activities

- I will inform St Elizabeth Hospice if the details of my fundraising activity change or if my event is postponed or cancelled.
- I will fundraise safely and responsibly, ensuring that my activity does not cause harm to myself, supporters or the public. I will complete any necessary risk assessment in line with fundraising guidance.
- I will respect the public and will not fundraise in a way that could be considered intrusive, persistent, aggressive or that compromises privacy.
- I understand that when fundraising in aid of St Elizabeth Hospice my actions may reflect on the charity. I will not do anything that could bring the charity into disrepute.
- I acknowledge that St Elizabeth Hospice's insurance does not cover my event or personal liability, and it is my responsibility to secure insurance if required.
- I will not carry out house-to-house collections or public street collections without prior approval from St Elizabeth Hospice, and I understand that these activities require a licence from the local authority or police.
- I will not collect donations on private property (including shops, pubs or venues) without the owner's written permission.
- I will not run a raffle, lottery or prize draw unless it complies with Local Authority or Gambling Commission regulations.
- I will not sell alcohol without the correct licence.
- I will not sell goods or services using St Elizabeth Hospice's name or logo without prior approval and a signed agreement.
- I will not state that a business will donate a proportion of sales to St Elizabeth Hospice without a signed commercial participation agreement.

### 2. Collection Tins and Buckets

- I will sign required documentation when borrowing collection tins. All tins must be sealed with official charity seals.
- If using my own bucket, I will ensure it has a securely sealed lid.

### 3. Use of Logo and Branding

- I will clearly state that I am fundraising "in aid of St Elizabeth Hospice".
- I will include the charity name and registered charity number (289154) on all promotional materials.
- I will only use the official "Proudly Supporting" logo provided by St Elizabeth Hospice.
- I will not alter charity branding or use unofficial versions.

### 4. Use of Equipment

- I will take responsibility for the safe use and return of any equipment borrowed from St Elizabeth Hospice.
- I understand I am liable for the cost of replacement if items are lost or damaged.
- I will return items promptly as agreed.

#### 5. Paying in Fundraising Income

- I will pay all funds raised to St Elizabeth Hospice within one month of the activity unless otherwise agreed.
- I will ensure supporters understand that money raised is a donation to St Elizabeth Hospice.
- I understand donations are not normally refundable.

#### 6. Photography and Video

If I share photos or videos from my activities, I agree they may be used for hospice marketing for up to three years. I can notify the hospice if I do not want images used.

#### 7. Use of Personal Data and Consent

- I understand that St Elizabeth Hospice will contact me with relevant communications regarding my fundraising.
- My personal data will be processed according to applicable privacy law and the hospice's privacy policy.

#### 8. Liability, Risk and Compliance

- I acknowledge I am responsible for my activity and that St Elizabeth Hospice cannot accept liability for loss, damage, injury or harm arising from my event.
- I confirm I am medically and physically able to take part and do so at my own risk.
- I will carry out a risk assessment for any event involving the public.
- I will ensure all fundraising communications using the hospice's name or branding are accurate and respectful.
- I will obtain permission before using any third-party content.
- I will not publish anything offensive, obscene, discriminatory or defamatory.

#### 9. Updates to Terms and Conditions

St Elizabeth Hospice may update these Terms and Conditions. The latest version will be on the website.

Governed by the law of England and Wales.

Questions? Contact: [community.fundraising@stelizabethhospice.org.uk](mailto:community.fundraising@stelizabethhospice.org.uk)